

**HIGHLAND COMMUNITY FOUNDATION  
MINUTES FOR BOARD MEETING  
Wednesday, November 29, 2017 – 6:00 PM  
Lincoln Center  
2450 Lincoln Street, Highland, Indiana**

1) Present:

Jim Dal Santo, Abe Rivera, Lance Ryskamp, Michelle Anderson, Judy Vaughn, Dave Wilkinson

Absent With Notice:

Robert Plantz, Cheryl Nicksic, Bridget DeYoung

2) Minutes:

**The minutes to the September 6, 2017 Board Meeting were approved. Motion made by Abe Rivera. Seconded by Dave Wilkinson. Unanimous approval.**

3) Board Reappointments/Appointments

**The re-appointment of Abe Rivera to the HCF Board for a three-year term and the appointment of Chelsey Bradford for a three year term commencing January 1 2018 through December 31 2020 was approved. Motion made by Judy Vaughn. Seconded by Michelle Anderson. Unanimous approval.**

4) Election of 2018 Board Officers.

**The appointment of Lance Ryskamp as President, Judy Vaughn as Vice-President, and Jim Dal Santo as Treasurer was approved. Motion made by Dave Wilkinson, Seconded by Abe Rivera. The position of Secretary remains open.**

5) Financial Statements:

- a. Legacy Foundation Funds: Legacy Foundation distributes financial statements on a semi-annual basis. At the end of June, 2017, there was a \$17,181.21 balance in our Endowment Fund.
- b. Standard Bank Funds: At the end of August 2017 there was a \$22,311.68 balance in our operating fund.

**The Motion to reinvest the available distribution into our Endowment Fund in the amount of \$353.00 was approved. Motion by Jim Dal Santo, Seconded by Judy Vaughn. Unanimous Approval.**

6) Email Votes: None

7) Old Business:

a. Community Tree Inventory & Management Plan:

The Urban Forest Management Plan has been approved by the Town Council. Rich Underkofler has offered to make a restricted donation of \$2,000 for use in a voucher program to offset 50% of the cost of the purchase of a tree(s) up to \$100 for use by private property owners.

**The Motion to establish an Urban Forest Management Committee as a subcommittee of the Highland Community Foundation and to accept the \$2,000 restricted donation by Richard Underkofler to establish a private property tree voucher pilot program was approved. Motion by Jim Dal Santo, Seconded by Abe Rivera. Unanimous approval.**

8) New Business

a) Review of Highland Has Art Grant Applications/Grant Awards

- i) Presentation by author Krystle Fuller
- ii) Presentation by artist Liz Mares
- iii) Submittal of Highland Christian School Development Director Jodi Lineburg, who was invited to present but could not attend due to previous commitment.

**Motion to award \$500 to Highland Christian School Development Director and \$1,299 to Krystle Fuller is approved. Motion by Jim Dal Santo, Second by Judy Vaughn. The application of Liz Mares is tabled at the present time.**

9) Next Meeting: Consider a meeting in January 2018. Date and Time to be determined.

10) Adjourn: Judy Vaughn made a motion to adjourn. It was seconded by Abe Rivera. The motion passed unanimously. Meeting concluded at 7:15 p.m.