

MINUTES OF THE JUNE 19 2013 HIGHLAND COMMUNITY FOUNDATION, INC.
LINCOLN CENTER HIGHLAND, INDIANA 6:00 P.M.

Roll Call : Present – Ed Stone, Pat Popa, Judy Vaughn, Cecile Petro, Terry Krooswyk,
Kathy Grimler, Jim Dal Santo, Adam Galikowski, Richard Underkofler
Richard Krooswyk (late) Non-Member Paul Doherty present

Absent – Patty Durham (Excused), Victor Garcia (Excused),
Lisa Kusiak (Excused) Craig Chisholm (Excused).

Minutes: Motion made by Richard Underkofler to approve the minutes of the previous meeting.
Motion was seconded by Terry Krooswyk. Motion passed unanimously.

New Member: Motion made by Judy Vaughn to approve Paul Doherty as a new member.
Motion was seconded by Pat Popa. Motion passed unanimously.

Financial Statement: Motion made by Terry Krooswyk to pass the Financial Statement from previous
meeting. Motion was seconded by Judy Vaughn. The Motion was passed subject to clarifications
to be received from Legacy Foundation regarding how some Assets and Liabilities were being posted on
the Financial Statement.

OLD BUSINESS

The Board Policies and Priorities Committee presented a Conflict of Interest Policy Statement
for all the members of Highland Community Foundation, Inc. to sign. All those present at this
meeting signed the Policy Statement before meeting adjourned. A push will be made to get all
those not in attendance to review and sign the same before the next scheduled meeting.

Octoberfest Committee – Agreement has been signed with SSCVA to host the 2013 Octoberfest.
Comfort Catering has been contracted to provide food for the event, and a check for 25% of the
Cost (\$5131) approved for submittal. Also approved was \$425 to be sent to SSCVA to hold the
reservation for Octoberfest. Adam Galikowski reported that Calumet Brewery has again agreed to
donate the beer and wine for the event. Entertainment will be provided by The German Band (a group
of approximately 18 to 20) who are a non for profit entertainment group that donates to The Food Bank
of Northwest Indiana. A copy of the proposed Flyer for the event was circulated for review and
discussion. After review, the consensus was to change the fonts and eliminate some of the verbiage on
the flyer. There was also discussion of the use of credit cards for Octoberfest (limited use for purchase
of silent auction items). Motion made by Richard Underkofler seconded by Kathy Grimler to have the
Treasurer look into the possibility of doing so through Standard Bank.

Engraved Paver Sales Committee- Samples of three (3) different size bricks were brought to the
meeting. The biggest brick (6 lines of type) to sell for \$200; the middle brick (4 lines of type) to sell for
\$150; and the small brick (3 lines of type) to sell for \$100. A sample flyer was circulated for review.
Consensus was to change the top of the sales form. Printing of the sales flyer was pushed back until
The Highland Community Foundation gets approval of its 501(c)(3) status from the IRS.

Status of Initial Project – The infrastructure construction for the park at 45th and 5th Street should be starting very soon. The perimeter will hopefully be done by the end of July 2013. It was suggested that We should acknowledge our generous donors for the park (and others underwriting costs for our group) at Octoberfest. Pat Popa brought samples of potential artwork for the park. Discussion was held whether Highland Community Foundation should be pushing to take the lead in providing artwork for the park at this point in time.

NEW BUSINESS

Richard Underkofler brought up that we are well short of the approximately \$150,000 needed to fund the park. Each member needs to make a concerted effort to reach out to potential donors to keep the momentum going on the project. Highland Community Foundation has to find out if donors are making donations to Legacy Foundation that we are not aware of so that these donors can be thanked by us and known that their gifts are appreciated.

The next meeting is scheduled for August 19th at 6:00 p.m. A further meeting has been scheduled for September 16th at 6:00 p.m. to finalize plans and arrangements for Octoberfest.

ADJOURNMENT

Motion was made by Judy Vaughn to adjourn the meeting. Motion was seconded by Pat Popa. Motion passed by unanimous consent. Motion adjourned at 7:58 p.m.

Respectfully submitted

Jim Dal Santo
Secretary